



Nanjing International School

Secondary School Principal

Starting August 2023

Nanjing International School (NIS) is a leading non-profit international IB World school. Founded in 1992, we are the oldest international school in Nanjing and the first IB Continuum School in China.

Our Mission

We are an
INCLUSIVE LEARNING COMMUNITY
INSPIRING INTERNATIONAL MINDEDNESS
PERSONAL EXCELLENCE
CREATIVE THINKING

Our Strategy

STUDENT VOICE & STUDENT CHOICE

We empower our students by involving them in decisions about teaching and learning.

BURST the BUBBLE

We equip our learners with the skills that allow them to connect and thrive outside their comfort zone.

Our New Secondary Principal

We are searching for an experienced and caring education professional to lead our diverse and dynamic Grade 6 to 12 Secondary School. We want to find a leader who is:

**PASSIONATE
EXPERIENCED
EMPATHETIC
OPEN-MINDED**

**CARING
LISTENER
FLEXIBLE
FAIR**

**KNOWLEDGEABLE
PROFESSIONAL
EMPOWERING
VISIONARY**

Secondary School Programme

With over 20 years of innovation through the rich framework of the IB Middle Years and Diploma Programmes, and the fresh lens of our award-winning NIS Strategy, the Secondary School focuses on the unique learning needs and developmental characteristics of adolescents and teenagers. Here they transition from our inquiry-based Primary Years Programme into the next stage of their learning that will support them through diploma study and beyond.

Our Secondary School offers a fantastic opportunity for a positive and progressive school leader who is committed to innovation and deeply passionate about a student-centred, whole-child approach.



Click to watch our Secondary School introduction.

An Inclusive Learning Community





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Nanjing International School is searching for a new Principal to lead our Secondary School as Ruth Clarke is leaving NIS after 12 successful years.

This is a fantastic opportunity to work in a dynamic, supportive, and positive school where the focus is on helping our students unlock and achieve their potential. We are an inclusive learning community where all our students are valued as individuals. Our school is a very happy place where we live and breathe our mission of inspiring international mindedness, personal excellence, and creative thinking.

The Position

As an inclusive school which values diversity, we are interested in candidates from any culture, gender, or ethnic background. The Secondary Principal is a member of the Senior Education Team (SET) and reports to the Director of Learning. The school leadership structure is built around two organizational aspects – Learning and Operations. The SET lead Learning, which is the prime focus for all good schools. Working collaboratively, the SET ensure an effective K-12 continuum of learning. The Director of Learning is a part of our Senior Leadership Team (SLT) with the Director of Operations and the School Director. The SLT dedicates itself to serving the needs of students and teachers to optimize learning across the organisation. The Secondary Principal is an educational leader who works collaboratively with teaching colleagues to promote student achievement. The Principal is assisted by IB MYP and IB DP coordinators, which is the framework for learning within which our curriculum resides. We work as one school on a campus with an integrated Pre-K to 12 design which encourages all teachers and students to interact during the school day, whether passing each other in the corridor or using the same specialist facilities.

About Us

Nanjing International School is a leading non-profit international IB World school. Founded in 1992, NIS is the oldest international school in Nanjing and the first IB Continuum School in China. We are proud to be fully accredited by CIS, WASC, and the IB. We offer an innovative International Baccalaureate Pre-K to 12 curriculum that puts students at the centre of their learning. We are the only independent, non-profit international school in the city, with 620 students from over 35 nationalities - making us the largest and most diverse in Nanjing.

We are an inclusive learning community that lives our mission of inspiring international mindedness, personal excellence, and creative thinking. We want to live our mission, and to do so, we approach everything through the lens of our innovative and award-winning Strategy: "Student Voice and Student Choice and Burst the Bubble." Our experienced teachers are not just experts in teaching but also learning, and are passionate about their work – they truly care about their students. With our globally-recognised IB diploma and personalised pathway programmes, our graduates are accepted into their choice of top colleges and universities around the world.

Our world-class LEED-certified green campus is second to none in Nanjing, standing out among the top schools in China and beyond. Exterior traditional Chinese themes connect us with our host country, while our modern interiors reflect classroom designs that optimise inquiry-based learning. As the only non-profit international school in Nanjing, we enjoy the facilities and resources of a school twice our size. Learn more about NIS at www.nischina.org.



Click to watch our Whole School introduction.

An Inclusive Learning Community





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Teaching Faculty

Hailing from 20 nationalities, our teaching faculty is diverse. The average amount of teaching experience here is 16 years, with vast majority of our teachers renewing contracts. Faculty love working here so much that they stay long-term, with an average stay of 7 years. We have common teaching breaks during the day that helps faculty build professional friendships and mutual respect across the learning spectrum. There is a unique feel engendered on this campus.

Our New Secondary Principal Will Have

- Belief in inclusive education and opportunities for all
- Depth of pedagogical knowledge
- Passion for learning
- Experience with inquiry-based teaching and learning
- Interest and understanding of learning throughout Pre-K to 12
- Experience in teacher supervision and evaluation
- Enjoyment of working with this age group and an empathy that connects with students
- High level of literacy in the use of technology to enhance teaching and learning
- Experience living and working outside own culture
- Interest in being in China
- Enjoyment of being an active member of an international community of teachers, students and parents that goes beyond school campus

Key Areas of Knowledge and Experience:

- The IB MYP and DP
- High quality student support and pastoral care systems
- Best practices in instructional design
- Leading high quality professional learning



**OUR MISSION
RESONATES
WITH YOU AS
WE LIVE
AND BREATHE IT**



**YOU ARE
A PRINCIPAL
OR TEACHER WHO
BELIEVES THIS JOB
IS FOR THEM**

...We Would Be Delighted to Hear From You!

Interested candidates are asked to supply the following documents, compiled into one PDF document and sent to our School Director, Laurie McLellan, at lauriemclellan@nanjing-school.com.

- Curriculum Vitae/Résumé (no more than two pages)
- Statement of Educational Philosophy and Leadership style (combined in one page)
- Contact details for at least three referees, one of whom must be current Head of School (no open references please)
- Hyperlinks to online presence in any professional capacity such as websites, blogs, Twitter, or LinkedIn
- Any additional information that candidates wish to submit should be sent as a separate PDF document.

Deadline for application is October 30, 2022. We will follow up with any suitable candidates on receipt of their application.

An Inclusive Learning Community

